

1. In Section IV-7 (A and G), the RFP describes features required of an imaging system. In other places in the RFP, it appears as though the Treasury expects the software application solution to integrate with OnBase, the Department's current imaging solution. Are the features of Section G expected to be provided by the software application solution, or will they be met by the existing OnBase imaging system?

A- OnBase is the current application that manages images. Respondents may propose an alternative imaging solution. However, the solution must accommodate the preservation and management of the current OnBase images.

2. Does the Treasury expect the software application solution to replace the Treasury's existing public unclaimed property website functionality, or integrate with the existing public website functionality?

A - Respondents may propose solutions they offer for Treasury's unclaimed property website, including, but not limited to, enhancements and/or replacing the existing website functionality.

3. As the holder of unclaimed property, when the owner of the unclaimed property moves from Pennsylvania to another state, do I as the holder file the unclaimed property report in Pennsylvania or in the state the owner moved to?

A - Information regarding requirements to report unclaimed property may be found at <http://patreasury.gov/unclaimedProperty-Resources-for-Reporting.html>

4. Are audited financial statements or recent tax returns required to be submitted in response to provision II-2. *Technical Submittal*, g. *Financial Capability*?

A - In describing your company's financial stability and economic capability to demonstrate the likelihood that you will be able to continue to support the product, acceptable financial documents include, but are not limited to, audited financial statements and recent tax returns.

5. Please confirm the required number of hard copies of the technical submittal, disadvantaged business submittal and cost proposal.

A – Please submit 10 copies, separately, of the Technical and Cost submissions, along with 1 copy of the Disadvantaged Business and Redacted Technical submissions.

6. Due to several holidays occurring between the issue date and response submission date, we respectfully request an extension of 30 days to submit the sealed proposal to Pennsylvania Treasury Department Bureau of Support Services Procurement Division.

A - The Calendar of Events on page 3 of the RFP has not changed. Any amendments to the Calendar will be posted online and emailed to known interested parties.

7. Would Treasury like to receive more than one copy of our response? If so, please supply the number of hard copies and/or CD copies that are required for each section: a. Technical Submittal, b. Cost Submittal, and C. Redacted Technical Submittal?

A – Please submit 10 copies, separately, of the Technical and Cost submissions, along with 1 copy of the Disadvantaged Business and Redacted Technical submissions.

8. Please provide additional information on the Evaluation Committee. For example will the review team be comprised of IT Department personnel, Administrative personnel, or other?

A - Section III-3 describes the Evaluation Committee. It is the policy of Treasury not to reveal such information.

9. Please provide additional information on the evaluation criteria scoring categories and maximum points for each category. How will the Technical and Cost proposals be evaluated and weighted? Can Treasury provide an example of the scoring and assignment of points?

A- The RFP includes detailed information on our business requirements, technical requirements, and criteria for selection. It is the policy of Treasury not to reveal such information.

10. Please define what is meant by “entire Treasury claims process...” Is this limited to unclaimed property claims or are their other claims within Treasury that would be included in the process?

A- Treasury is seeking a solution for Treasury’s Bureau of Unclaimed Property. No additional programs are anticipated to be served by this software application.

11. Section IV-3 D.B- Please define the level of integration required.

This section appears as... “The software application must be able to integrate with Excel, OnBase, Lexis, barcode printers, eBay, PayPal.”

A- Respondents should describe the functionality and level of integration offered.

12. The RFP indicates requirements to integrate with the existing imaging solution, but this section requires the ability to OCR which is the function of an imaging system. Please clarify the requirement related to OCR and the unclaimed property systems.

A- OnBase is the current application that manages images. Respondents may propose an alternative imaging solution. However, the solution must accommodate the preservation and management of the current OnBase images.