

**RFP 21-001**

**REQUEST FOR LIVE PRESENTATIONS TO OFFERORS**

Offerors are requested to contact the Issuing Office, by email to the RFP mailbox, in order to schedule times for live presentations in support of their proposals. Presentations will be conducted virtually, with connection information to be supplied by the Issuing Office once scheduling has been completed.

Please list in your email your first, second, and third choices based on the following slots:

Slot 1            Monday, February 14 from 10:00 – 11:30

Slot 2            Monday, February 14 from 2:00 – 3:30

Slot 3            Tuesday, February 15 from 10:00 – 11:30

Slot 4            Tuesday, February 15 from 2:00 – 3:30

The Issuing Office will attempt to schedule Offerors in accordance with their preferred slots. If two or more Offerors identify the same slot as their first choice, the Issuing Office will schedule based upon the earlier (or earliest) received email requesting that date/time, and then attempt to schedule the remaining Offeror(s) based upon their second choice. The same selection procedure will be used if second choices also conflict.