

**AMERICAN RESCUE PLAN ACT-ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF (ARP-ESSER) AGREEMENT**

This agreement (“Agreement”) is made by and between the Commonwealth of Pennsylvania (“Commonwealth”), through its Pennsylvania Department of Education (“Department”), and York City SD located at 31 N Pershing Avenue, York, PA 17401, (“Grantee”).

The Department, created by Section 201 of the Administrative Code of 1929, as amended, 71 P.S. § 61, is the State Education Agency responsible for administration of grant programs pursuant to the General Appropriation Acts and the Public School Code of 1949, as amended, 24 P.S. § 1-101 et seq. and has been awarded funds by the US Department of Education for American Rescue Plan Act - Elementary and Secondary Emergency Relief (ARP-ESSER ) programs under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2.

The parties, intending to be legally bound, agree as follows:

1. Pursuant to this Agreement, Grantee will receive funds in the amount of \$34,972,618.00. The grant shall be used to defray program costs incurred from March 13, 2020 to September 30, 2024.
2. The Agreement shall become effective on the date it is fully executed by all required parties and shall terminate on September 30, 2024, unless terminated earlier in accordance with the terms hereof.
3. Grantee shall furnish all qualified personnel, facilities, materials and other services and in consultation with the Department, provide the services described in Appendix B.
4. This Agreement is comprised of the following Appendices which are hereby incorporated by reference into this Agreement:

Appendix A – Special Program Terms

Appendix B – Grantee’s Program Narrative and Budget

Appendix C – Payment Terms, Responsibilities and Contact Information

5. Grantee acknowledges having reviewed a copy of the Department’s Master Standard Terms and Conditions, which are available at [www.education.pa.gov/mstc](http://www.education.pa.gov/mstc) and are incorporated by reference into and made a part of this Agreement as if fully set forth herein.

The parties, intending to be legally bound, have signed this Agreement below:

**FOR THE GRANTEE**

Signature: Andrea Berry - Electronic Signature Date: 9/28/2021  
Title: Superintendent  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_

**FOR THE COMMONWEALTH**

For the Secretary of Education: Susan McCrone - Electronic Signature Date: 11/29/2021  
 Title: Division Chief

**APPROVED AS TO FORM AND LEGALITY**

Office of Chief Counsel: Patrick Lord - Electronic Signature Date: 12/1/2021  
 Department of Education  
 Office of General Counsel: \_\_\_\_\_ Date: \_\_\_\_\_  
 Office of Attorney General: \_\_\_\_\_ Date: \_\_\_\_\_

Form Approval No. 6-FA-49.0

Comptroller: Matthew Eng - Electronic Signature Date: 12/2/2021

**Vendor Name: York City SD**  
**Address: 31 N Pershing Avenue, York, PA 17401**  
**Fed ID #: 236004284**  
**Vendor #: 0000139201**

Grant Title	Funding Source	Project Number	CFDA Number	Allocation Amount	Award Amount
American Rescue Plan - Elementary and Secondary Schools Emergency Relief Fund (ARP-ESSER)	Federal	223-21-0498	84.425U	\$34,972,618.00	\$34,972,618.00
ARP ESSER Prior Approval - Other Capital Expenditures	Federal	223-21-0498	84.425U	\$0.00	\$0.00
ARP ESSER Prior Approval - Other Capital Expenditures	Federal	223-21-0498	84.425U	\$0.00	\$0.00
ARP ESSER Prior Approval - Other Capital Expenditures	Federal	223-21-0498	84.425U	\$0.00	\$0.00

**Grantee agrees to comply with the following terms and conditions:**

1. The development and execution of the program outlined in this Agreement and subsequent reimbursement for such program by the Department will be in accordance with this Agreement's provisions as finally approved by the Department and shall comply with all applicable provisions of federal, state and local laws, the official regulations pertaining thereto, program guidelines and instructions issued by the Pennsylvania Department of Education.
2. Grantee will comply with all reporting requirements in relation to program and fiscal components of the ARP-ESSER program as defined by the Department and/or federal governing agencies.
3. Grantee will maintain documentation of expenditures, procurement and activities carried out through this grant for a period of the current year plus six years in accordance with Department guidelines. Grantee will provide records to Department, monitors or federal awarding agency upon request.
4. Grantee will comply with all reporting requirements in relation to any waiver authorized under the ARP-ESSER and applied for and approved through the grantee agency. The Department will provide reporting requirements and due dates when available from the federal awarding agency.
5. Payment to Grantee under this Agreement is contingent upon appropriation and availability of funds to the Commonwealth.
6. Grantee will reserve at least 20% for learning loss mitigation, including through:
  - Afterschool, summer schools, extended day/year programs.
  - Targeted to ESEA subgroups, students experiencing homelessness, and children and youth in foster care.

**General Federal Requirements:**

1. Grantee shall use such fiscal control and fund accounting procedures necessary to ensure the proper disbursement of, and accounting for, federal funds paid to the applicant under each such program.
2. Grantee shall comply with the Uniform Grant Guidance – Subpart D (Post Federal Award Requirements) Standards for Financial and Programs, 2 CFR §200.300-§200.345, as applicable.
3. Grantee shall comply with the Uniform Grants Guidance -- Subpart D (Post Federal Award Requirements) methods of procurement to be followed, 2 CFR §200.320.
4. Grantee shall ensure that all written policies and procedures required by the Uniform Grants Guidance for the administration of federal grant dollars are created, approved, implemented and are available for review by monitors.
5. Grantee shall comply with the Uniform Grants Guidance – Subpart E (Cost Principles) 2 CFR §200.400-§200.417 and 2 CFR §200.420-§200.475, as applicable.
6. Grantee shall comply with the Uniform Grants Guidance – Subpart F – Audit Requirements, specifically sections 2 CFR §200.500-§200.512, as applicable.

**Other Federal Requirements:**

1. When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with federal money, Grantee shall clearly state:
  1. the percentage of the total costs of the program or project that will be financed with federal money;
  2. the dollar amount of federal funds for the project or program; and
  3. the percentage and dollar amount of the total costs of the project or program that will be financed by nongovernmental sources.
2. Grantee shall ensure that its personnel, whose salaries and/or benefits are federally funded are prohibited from text messaging while driving a government owned vehicle, or while driving their own privately owned vehicle during official business, or from using government supplied electronic equipment to text message or email when driving.

3. Insofar as any construction projects are funded with this Agreement, Grantee shall comply with all applicable federal and state legal requirements with respect to such construction projects, including, without limitation, the pre-approval requirements set forth in 2 CFR §200.439, the construction requirements set forth in 34 CFR §§ 75.600-75.617 (such as 34 CFR 75.609 (Safety and Health standards) and 75.616 (Energy Conservation)), and the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). The federal equal opportunity clause applicable to federally assisted construction contracts contained at 41 CFR § 60-1.4 is incorporated herein by reference.
4. Grantee acknowledges that this Agreement may be revised pursuant to ongoing guidance from the relevant federal or Commonwealth agency regarding requirements for the funds subject to this Agreement. Grantee agrees to abide by any such revisions upon written notification from Commonwealth of the revisions, which will automatically become a material part of this Agreement, without the necessity of either party executing any further instrument.

## Section: Narratives - Assessing Impacts and Needs

### LEA ARP ESSER APPLICATION

The Pennsylvania Department of Education (PDE) recognizes the extraordinary efforts made by Local Education Agencies (LEAs), schools, and educators to support students during the COVID-19 pandemic. The application below requests information from LEAs about: (1) Needs and impacts resulting from the pandemic, (2) Stakeholder engagement in the development of local plans to respond to these needs and impacts, (3) Specific elements in the LEA Plan for the Use of ARP ESSER Funds; and (4) Plans for monitoring and measuring progress. As submitted and accepted by PDE in final form, this application shall become part of the Grant Agreement for ARP ESSER funds as Appendix B. As used in this application, "the LEA" refers to the Grantee defined in the Grant Agreement.

ARP ESSER includes a significant focus on vulnerable student populations. Given these requirements, as well as PDE's own equity commitments, the LEA application includes specific fields requesting information on programs to serve student groups that have experienced disproportionate impacts from the pandemic. Student groups are inclusive of the following:

- Students from low-income families;
- Students from each racial or ethnic group (e.g., identifying disparities and focusing on underserved student groups by race or ethnicity);
- Gender (e.g., identifying disparities and focusing on underserved student groups by gender);
- English learners;
- Children with disabilities (including infants, toddlers, children, and youth with disabilities eligible under the Individuals with Disabilities Education Act [IDEA]);
- Students experiencing homelessness;
- Children and youth in foster care;
- Migrant students; and
- Other groups disproportionately impacted by the pandemic that have been identified by the LEA (e.g., youth involved in the criminal justice system, students who have missed the most in-person instruction during the 2019-2020 and 2020-2021 school years, students who did not consistently participate in remote instruction when offered during school building closures, and LGBTQ+ students).

### Section I: Assessing Impacts and Needs

In this first section, LEAs are asked to describe the impact of the pandemic on their students, examine disproportionate impacts on specific student groups, and highlight the LEA's promising practices in supporting student needs since March 2020.

#### Indicators of Impact

1. Understanding the Impact of the COVID-19 Pandemic: Describe how the LEA has identified or will identify the extent of the impact of the COVID-19 pandemic on student learning and well-being. Specifically, what methods (i.e., collecting and analyzing data and information from focus groups, surveys, and local assessment results) were used or will be used to identify and measure impacts in four key areas: (1) Academic impact of lost instructional time, (2) Chronic absenteeism, (3) Student engagement, and (4) Social-emotional well-being?

	<b>Methods Used to Understand Each Type of Impact</b>
<b>Academic Impact of Lost Instructional Time</b>	-Beginning of the year ELA Acadience assessment for 2020 and 2021 -IXL ELA and Math diagnostic assessments given to all summer school students as well as all PreK-12 students -ACCESS for ELs (January 2020 and January 2021) - Identify regression loss for students with 2 years of data
<b>Chronic Absenteeism</b>	-Attendance Works (Provides a snapshot of any point in time and comparisons from year to year) -Street Team (Social Workers, School Police, Attendance Officers) data comparison from year to year (number of visits/reasons for absence) -Check and Connect at WP High School (Mentoring chronically absent students) -Communities in Schools to address top 15% of chronically absent students (home visits, phone calls, quarterly reports)
<b>Student Engagement</b>	-Teacher observation/feedback cycle -Classroom Walkthroughs - PathBlazer(PreK-8) and Odysseyware (7-12) participation reports -Summer credit recovery participation (courses taken versus courses passed)
<b>Social-emotional Well-being</b>	-Wellness Wednesdays (HUB for engaging students and families by providing information on services - counselors, social workers, administrators, and community agencies present) -SEL (Social-Emotional Learning) Positive Action - All K-8 buildings use the research based curriculum and WP High School will be added this year as well
<b>Other Indicators</b>	None

### Documenting Disproportionate Impacts

2. Identify **at least three student** groups in the LEA that faced particularly significant impacts from the pandemic. For each, provide specific strategies that were used or will be used to identify and measure impacts.

<b>Student Group</b>	<b>Provide specific strategies that were used or will be used to identify and measure impacts</b>
English learners	-Home visits and phone calls to families -Afterschool tutoring -Intensive support and intervention in Summer SLAM -Future use of MODEL (Measure of Developing English Language) which is an assessment to inform instruction -Created parent and family Youtube videos to provide information such as how to access the district website/information, parent communication, explanations with regard to testing -Providing PD for EL teachers on goal setting as it relates to access and how many years we have to exit students as well as how to use assessments to progress monitor -Analyze WIDA scores to set goals
Students from low-income families	-Home visits and phone calls to families -Tutoring - Book Nook at After School Program -Summer School -Interventionists for ELA and Math in all K-8 Buildings -ELA and Math Coaches -MTSS Specialists

Student Group	Provide specific strategies that were used or will be used to identify and measure impacts
Children with disabilities (including infants, toddlers, children, and youth with disabilities eligible under the Individuals with Disabilities Education Act [IDEA])	-Highest needs students received in-person instruction for 20-21 -Multiple options for instruction (Virtual, In-Person, Bearcat Cyber) -COVID Compensatory Services over the summer -Summer SLAM with a Special Ed Teacher -AIM Tier 3 ( PD for K-2 teachers in the Science of Reading) -Targeted PD for ParaEducators -Positive Action SEL -Social worker outreach and connection with support agencies (interagency collaboration)

**Reflecting on Local Strategies**

3. Provide the LEA’s assessment of the top two or three strategies that have been most effective in supporting the needs of students, in particular specific student groups most impacted by the COVID-19 pandemic. Include at least one strategy addressing **academic needs** and at least one strategy addressing **social-emotional needs**.

	Strategy Description
<b>Strategy #1</b>	Summer SLAM (to include Compensatory Services for Special Ed and ELs)

i. **Impacts that Strategy #1 best addresses:** (select all that apply)

- Academic impact of lost instructional time
- Chronic absenteeism
- Student engagement
- Social-emotional well-being
- Other impact

ii. **If Other is selected above, please provide the description here:**

iii. **Student group(s) that Strategy #1 most effectively supports:** (select all that apply)

- Students from low-income families
- Students from each racial or ethnic group (e.g., identifying disparities and focusing on underserved student groups by race or ethnicity)

- Gender (e.g., identifying disparities and focusing on underserved student groups by gender)
- English learners
- Children with disabilities (including infants, toddlers, children, and youth with disabilities eligible under the Individuals with Disabilities Education Act (IDEA))
- Students experiencing homelessness
- Children and youth in foster care
- Migrant students
- Other student groups: (provide description below)

iv. If Other is selected above, please provide the description here.

**Reflecting on Local Strategies: Strategy #2**

	Strategy Description
Strategy #2	Positive Action - SEL Research Based Curriculum

i. Impacts that Strategy #2 best addresses: (select all that apply)

- Academic impact of lost instructional time
- Chronic absenteeism
- Student engagement
- Social-emotional well-being
- Other impact

ii. If Other is selected above, please provide the description here:

iii. Student group(s) that Strategy #2 most effectively supports: (select all that apply)

- Students from low-income families
- Students from each racial or ethnic group (e.g., identifying disparities and focusing on underserved student groups by race or ethnicity)
- Gender (e.g., identifying disparities and focusing on underserved student groups by gender)
- English learners
- Children with disabilities (including infants, toddlers, children, and youth with disabilities eligible under the Individuals with Disabilities Education Act (IDEA))



- Students experiencing homelessness
- Children and youth in foster care
- Migrant students
- Other student groups: (provide description below)

iv. If Other is selected above, please provide the description here.

**Reflecting on Local Strategies: Strategy #3**

	Strategy Description
<b>Strategy #3</b>	

i. Impacts that Strategy #3 best addresses: (select all that apply)

- Academic Impact of Lost Instructional Time
- Chronic absenteeism
- Student engagement
- Social-emotional well-being
- Other impact

ii. If Other is selected above, please provide the description here:

iii. Student group(s) that Strategy #3 most effectively supports: (select all that apply)

- Students from low-income families
- Students from each racial or ethnic group (e.g., identifying disparities and focusing on underserved student groups by race or ethnicity)
- Gender (e.g., identifying disparities and focusing on underserved student groups by gender)
- English learners
- Children with disabilities (including infants, toddlers, children, and youth with disabilities eligible under the Individuals with Disabilities Education Act (IDEA))
- Students experiencing homelessness
- Children and youth in foster care
- Migrant students

**Other student groups: (provide description below)**

iv. **If Other is selected above, please provide the description here:**

## Section: Narratives - Engaging Stakeholders in Plan Development

### Section II: Engaging Stakeholders in Plan Development

In this second section, LEAs are asked to provide information on how stakeholders will be engaged in planning for the use of ARP ESSER funds, how stakeholder input will be utilized, and how the LEA will make its LEA Plan for the Use of ARP ESSER Funds transparent to the public—all critical components in developing, implementing, and adjusting plans based on the differential impacts of the COVID-19 pandemic.

#### 4. Stakeholder Engagement

Describe how the LEA, in planning for the use of ARP ESSER funds, has engaged or will engage in meaningful consultation with stakeholders. **(3,000 characters max)**

(Stakeholders include students; families; school and district administrators (including special education administrators); teachers; principals; school leaders; other educators; school staff; and unions. In addition, to the extent that the following groups are present in or served by the LEA, stakeholders also include community partners, civil rights organizations (including disability rights organizations); stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children and youth in foster care, migrant students, children who are incarcerated, and other underserved students; and tribes.)

The School District of the City of York has engaged multiple stakeholder groups through a series of Listen and Learn sessions. These stakeholder groups include teachers, community members, Board members, the Recovery Plan Advisory Committee, administrators, and various district collective bargaining units. These sessions were advertised through in-district communications (emails and announcements), during school Board meetings, as well as on the district website. These Listen and Learn sessions addressed both ESSER II updates as well as the planning for ESSER III (American Rescue Plan). During these Listen and Learn sessions, the Superintendent of Schools, along with other administrative staff, presented the current proposed expenditures for ESSER III. Additionally, the Superintendent of Schools engaged stakeholders in discussions around their view of the proposal as well as additional suggestions of expenditures. Stakeholder groups were also afforded an opportunity to ask any clarifying questions they had with regard to both grants.

#### 5. Use of Stakeholder Input

Describe how the LEA has taken or will take stakeholder and public input into account in the development of the LEA Plan for the Use of ARP ESSER Funds. **(3,000 characters max)**

Upon completion of all Listen and Learn sessions, the Superintendent of Schools, Executive Cabinet members and other district administrators will review the information gathered during all of the sessions. These leaders will determine which expenditures best address the current goals of increasing student achievement and mitigating learning loss due to COVID.

#### 6. Public Access to LEA Plan for the Use of ARP ESSER Funds

Describe the process for development, approval, and making public the LEA Plan for the Use of ARP ESSER Funds. The LEA Plan for the Use of ARP ESSER Funds must be made publicly available on the LEA website and submitted to PDE within 90 days of LEA receipt of ARP ESSER funding, must be written in a language that parents/caregivers can understand, and must be provided in alternate format upon request by a

parent/caregiver who is an individual with a disability. **(3,000 characters max)**

Upon approval of the American Rescue Plan (ESSER III) grant application from PDE, The School District of the City of York administrative team will work with the Superintendent of Schools to share the plan for the use of ARP ESSER funds with all stakeholder groups as well as to publish the plan on the district website. The plan will be posted in multiple languages and alternate formats will be provided upon request.

## Section: Narratives - Using ARP ESSER Funds to Plan for Safe, In-Person Instruction

### Section III: Using ARP ESSER Funds to Plan for Safe, In-Person Instruction

In this third section, LEAs are asked to reflect on both the impacts and needs described in Section I and stakeholder engagement described in Section II to provide a description of the LEA plan for the use of ARP ESSER funds, beginning with the minimum 20 percent reservation, to address the impact of lost instructional time as required by section 2001(e)(1) of the ARP Act.

**Instructions:** For both (a) the 20 percent reservation to address the impact of lost instructional time and (b) remaining funds, describe the LEA's principles for emphasizing educational equity in expending ARP ESSER funds, including but not limited to:

- Responding to students' academic, social, emotional, and mental health needs, and addressing opportunity gaps that existed before—and were exacerbated by—the pandemic.
- Allocating funding to individual schools and for LEA-wide activities based on student need.
- Implementing an equitable and inclusive return to in-person instruction. An inclusive return to in-person instruction includes, but is not limited to, establishing policies and practices that avoid the over-use of exclusionary discipline measures (including in- and out-of-school suspensions) and creating a positive and supportive learning environment for all students.
- Taking steps to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the ARP ESSER-supported program, in compliance with the requirements of section 427 of GEPA (20 U.S.C. 1228a).
- Attending to sustainability of plans supported by non-recurring ARP ESSER funds beyond the ARP ESSER funding period.

## 7. Plan for 20 percent Reservation to Address the Impact of Lost Instructional Time

How will the LEA use the funds it reserves under section 2001(e)(1) of the ARP Act to address the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs? **(3,000 characters max)**

The response must include:

- a. A description of the evidence-based interventions (e.g., providing intensive or high-dosage tutoring, accelerating learning) the LEA has selected, and how the LEA will evaluate the impact of those interventions on an ongoing basis to determine effectiveness.
- b. How the evidence-based interventions will specifically address the needs of student groups most disproportionately impacted.
- c. The extent to which the LEA will use funds it reserves to identify, engage, and support (1) students who have missed the most in-person instruction during the 2019-2020 and 2020-2021 school years; and (2) students who did not consistently participate in remote instruction when offered during school building closures.

a. The School District of the City of York has chosen to implement a number of evidence-based interventions to address the academic impact of lost instructional time. At the K-8 level these interventions include Pathblazer for reading and math, Acadience for reading, Odysseyware for

online instruction in reading in math, Learning A-Z for reading, Legends of Learning for math and science, Math 180, Reflex math, and IXL for reading and math. For William Penn Senior High School these interventions include Odysseyware for online learning in reading and math as well as credit recovery, iLit for reading, Agile Minds for math and science, and IXL for reading. These interventions will be implemented on a daily basis throughout the 21-24 school years as well as during the afterschool program and the summer SLAM program each year. Data collection and analysis focused on the impact of lost instructional time during the COVID-19 pandemic and its impact on student learning will consist of the following:

- Comparison of longitudinal assessment data over the past three years inclusive of acadience, Classroom Diagnostic Tools (CDT), WIDA ACCESS, and PSSA/Keystone data.
- Initial diagnostic data from the 21-22 school year that results from the IXL and CDT diagnostic assessments in both math and ELA. Each of these data sources can be disaggregated by building, grade, and a variety of demographic groups to include ethnicity, students with IEPs, and students receiving ML/EL services. Chronic attendance data will also be utilized to target and monitor students within various risk groups to ensure that we are providing supports that optimize student attendance and support the receipt of consistent instruction. Data sources will be monitored at least quarterly and enable district and school leadership to make informed decisions related to student instruction and supports.

b. All of these interventions are focused on reading, math and science and will enable teachers to begin to help all students “catch up” from the lost instructional time due to COVID. These interventions will be used both in the classroom as well as after school and during the summer school program each summer.

c. While these interventions will be provided to all students, the MTSS specialists will work with teachers to identify students in need of more intensive interventions. The MTSS specialists will help teachers identify which interventions are most appropriate for these students. Additionally, the implementation of our online credit recovery program will enable high school students to recover credits that were not obtained due to lost instructional time.

#### **8. Plan for Remaining Funds** *(funds not described under the question above)*

How will the LEA spend its remaining ARP ESSER funds including for each of the four fields below, as applicable? **(3,000 characters max)**

- a. Continuity of Services: How will the LEA use ARP ESSER funds to sustain services to address students’ academic needs; students’ and staff social, emotional, and mental health needs; and student nutrition and food services?
- b. Access to Instruction: How will the LEA use ARP ESSER funds to support the goals of increasing opportunity to learn and equity in instructional delivery? Consider regular attendance/chronic absenteeism data from the 2020-21 school year, including data disaggregated by student groups, in developing the response.
- c. Mitigation Strategies: How will the LEA use ARP ESSER funds to support prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities and transportation services to effectively maintain the health and safety of students, educators, and other staff? Consider the LEA’s Health and Safety Plan in developing the response.
- d. Facilities Improvements: How will the LEA use ARP ESSER funds to repair and improve school facilities to reduce risk of virus transmission, address environmental health hazards, and/or improve ventilation? Consider the LEA’s Health and Safety Plan in developing the response.

a. The remaining ARP ESSER funds will be used to enable the district to continue to employ social workers and guidance counselors in all school buildings. These staff will be able to address student needs beyond the academic needs. The funds will also enable the district to add math instructional advisors to assist teachers with meeting the academic needs of all students. Additionally, the district

will be able to continue to employ a district administrator of instructional technology, two instructional technology coaches, a supervisor of ELA instruction, a supervisor of math instruction, and a principal of Bearcat Cyber. All of these staff members play a critical role in ensuring students' needs are met during this pandemic. b. Part of the remaining funds will be used to purchase technology for students to ensure all students have a device regardless of whether they are receiving in person instruction or instruction through our cyber program. Technology will be purchased for district staff as well. The funds will also be used to provide the high school with a full time IT tech to support their specific needs. c. A portion of the remaining funds will be used to provide transportation to our students. Due to COVID, transportation companies have been facing difficulties with employing drivers. As a result, the School District of the City of York has had to think outside the box to develop a plan to address the lack of transportation. The current plan is to rent vans and hire staff members to drive the vans. These employees will pick up/drop off students and then support our buildings in the capacity of hall monitors. These funds will also allow us to continue to staff all of our buildings with nurses and nurse aides to support the additional needs resulting from COVID. Additionally, the district will be able to continue to employ a pandemic coordinator to assist with effectively maintaining the health and safety of students, educators, and other staff while following all CDC guidelines and requirements. d. A portion of these funds will be used to replace windows/doors at Devers and Goode, for a district wide HVAC system overhaul, and for fencing at Smalls Field.

**9. For LEAs with one or more Comprehensive Support and Improvement (CSI) or Additional Targeted Support and Improvement (ATSI) school only**

Please verify consultation of the [Evidence Resource Center](#) in developing the LEA Plan for the Use of ARP ESSER Funds and provide a justification for any intervention that is not supported by tier 1, 2, 3, or 4 evidence. If the LEA does not include a school with a CSI or ATSI designation, indicate "Not Applicable." **(3,000 characters max)**

The School District of the City of York is not using any interventions that are not supported by Tier 1, 2, 3, or 4 evidence.

**10. 20% Reservation Calculation**

Please enter your ARP ESSER total allocation amount and then click Save.

	ARP ESSER Allocation	Reservation Requirement	Reservation Amount (calculated on save)
<b>20 Percent Reservation</b>	34,972,618	20%	6,994,524

**Section: Narratives - Monitoring and Measuring Progress**

**Section IV: Monitoring and Measuring Progress**

In this fourth section, LEAs are asked to describe efforts to build local capacity to ensure high-quality data collection and reporting to safeguard funds for their intended purposes.

**11. Capacity for Data Collection and Reporting**

LEAs must continuously monitor progress and adjust strategies as needed. Describe the LEA's capacity and strategy to collect and analyze data (disaggregated by student group, where applicable), for each of the following measures:

	<b>Data Collection and Analysis Plan (including plan to disaggregate data)</b>
<b>Student learning, including academic impact of lost instructional time during the COVID-19 pandemic</b>	Data collection and analysis focused on the impact of lost instructional time during the COVID-19 pandemic and its impact on student learning will consist of the following: • Comparison of longitudinal assessment data over the past three years inclusive of acadience, Classroom Diagnostic Tools (CDT), WIDA ACCESS, and PSSA/Keystone data. • Initial diagnostic data from the 21-22 school year that results from the IXL and CDT diagnostic assessments in both math and ELA. Each of these data sources can be disaggregated by building, grade, and a variety of demographic groups to include ethnicity, students with IEPs, and students receiving ML/EL services. Chronic attendance data will also be utilized to target and monitor students within various risk groups to ensure that we are providing supports that optimize student attendance and support the receipt of consistent instruction. Data sources will be monitored at least quarterly and enable district and school leadership to make informed decisions related to student instruction and supports.
<b>Opportunity to learn measures (see help text)</b>	Administrators are receiving professional development on ISTE Standards for Education Leaders during monthly administrator meetings and will be engaged in work using them throughout the year. All students will have access to a device and will have access to home internet resources via Hot Spots and Comcast Internet Essentials. York City School District continues to offer Cyber programming as an option for K-12 students. York City School District leaders have surveyed families every quarter to help determine the preferred mode of instruction, even this past summer which helped to support the continued cyber programming. The Instructional Core Team is assessing the use of technology and student engagement the SAMR technology integration model.
<b>Jobs created and retained (by number of FTEs and position type) (see help text)</b>	The York City School District Human Resources department maintains records of all staff including their date of hire. Additionally, the business office and Federal Programs office will maintain a list of all jobs created and retained through ARP (ESSER III). Staff whose jobs were created or retained through this grant will also follow the time and effort documentation process for each year of the grant.
<b>Participation in programs funded by ARP ESSER resources (e.g., summer and afterschool)</b>	Daily attendance is tracked for both our summer SLAM program and our afterschool program.



	<b>Data Collection and Analysis Plan (including plan to disaggregate data)</b>
<b>programs)</b>	

## Section: Narratives - ARP ESSER Assurances

### ARP ESSER Fund Assurances

Please complete each of the following assurances prior to plan submission:



The LEA will implement appropriate fiscal monitoring of and internal controls for the ARP ESSER funds (e.g., by updating the LEA's plan for monitoring funds and internal controls under the CARES and CRRSA Acts; addressing potential sources of waste, fraud, and abuse; conducting random audits; or other tools).



The LEA will complete quarterly Federal Financial Accountability Transparency Act (FFATA) reports and comply with all PDE reporting requirements, including on matters such as:

- How the LEA is developing strategies and implementing public health protocols including, to the greatest extent practicable, policies and plans in line with the CDC guidance related to mitigating COVID-19 in schools;
- Overall plans and policies related to LEA support for return to in-person instruction and maximizing in-person instruction time, including how funds will support a return to and maximize in-person instruction time, and advance equity and inclusivity in participation in in-person instruction;
- Data on each LEA's and school's mode of instruction (fully in-person, hybrid, and fully remote) and conditions;
- LEA uses of funds to meet students' social, emotional, and academic needs, including through summer enrichment programming and other evidence-based interventions, and how they advance equity for underserved students;
- LEA uses of funds to sustain and support access to LEA-supported early childhood education programs;
- Impacts and outcomes (disaggregated by student subgroup) through use of ARP ESSER funding (e.g., quantitative and qualitative results of ARP ESSER funding, including on personnel, student learning, and budgeting at the school and district level);
- Student data (disaggregated by student subgroup) related to how the COVID-19 pandemic has affected instruction and learning;
- Requirements under the FFATA; and
- Additional reporting requirements as may be necessary to ensure accountability and transparency of ARP ESSER fund use.



The LEA will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of: (a) the United States Department of Education and/or its Inspector General; (b) any other federal agency, commission, or department in the lawful exercise of its jurisdiction and authority; (c) the Pennsylvania Department of Education; and/or (d)

the Pennsylvania Auditor General, Pennsylvania Inspector General, or any other state agency.



Records pertaining to ARP ESSER Funds, including financial records related to the use of grant funds, will be tracked and retained separately from those records related to the LEA's use of other Federal funds, including ESSER I and ESSER II Funds.



The LEA will maintain inventory records, purchase orders and receipts for equipment (over \$5,000) purchased, all computing devices, and special purpose equipment (\$300 - \$4,999), and will conduct a physical inventory every two years. Please note: inventory of equipment purchased with federal funds must be broken out by funding source.



Any LEA receiving funding under this program will have on file with the SEA a set of assurances that meets the requirements of section 442 of the General Education Provisions Act (GEPA) (20 U.S.C. 1232e).



The LEA will conduct its operations so that no person shall be excluded from participation in, be denied the benefits of, or be subject to discrimination under the ARP ESSER program or activity based on race; color; national origin, which includes a person's limited English proficiency or English learner status and a person's actual or perceived shared ancestry or ethnic characteristics; sex; age; or disability. These non-discrimination obligations arise under Federal civil rights laws, including but not limited to Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975. In addition, the LEA must comply with all regulations, guidelines, and standards issued by the United States Department of Education under any of these statutes.



The LEA will comply with all ARP Act and other ARP ESSER requirements, including but not limited to complying with the maintenance of equity provisions in section 2004(c) of the ARP Act. Under Maintenance of Equity, per-pupil funding from state and local sources and staffing levels for *high poverty schools* may not be decreased by an amount that exceeds LEA-wide reductions in per-pupil funding and staffing levels for *all schools* served by the LEA<sup>1</sup>. High poverty schools are the 25 percent of schools serving the highest percent of economically disadvantaged students in the LEA as measured by information LEAs submitted in PIMS that includes individual student data and identifying if the student meets economically disadvantaged criteria. This data is used to calculate school poverty percentages . Note: An LEA is exempt from the Maintenance of Equity requirement if the LEA has a total enrollment of fewer than 1,000 students, operates a single school, serves all students in each grade span in a single school, or demonstrates an exceptional or uncontrollable circumstance, as determined by the United States Secretary of Education.

<sup>1</sup>Calculations for Maintenance of Equity: Per Pupil Funding from combined State and local funding = Total LEA funding from combined State and local funding for all schools served by the LEA in the given fiscal year, divided by the number of children enrolled in all schools served by the LEA in the given fiscal year. Full time equivalent staff = Total full-time equivalent staff in all schools served by the LEA in the given fiscal year, divided by the number of children enrolled in all schools served by the LEA in the given fiscal year. These calculations should be completed for all schools in the LEA as well as for high poverty schools in the LEA for FY 2021-22 and 2022-23. Reductions must not be greater for high poverty schools than for all schools in the LEA.



The LEA will implement evidence-based interventions, as required by section 2001(e)(1) of the ARP Act.



The LEA will address the disproportionate impact of the COVID-19 pandemic on underserved students (i.e., students from low-income families, students from underserved racial or ethnic groups and gender groups, English learners, children with disabilities, students experiencing homelessness, children and youth in foster care, migrant students, and other groups disproportionately impacted by the pandemic that have been identified by the LEA) as required by section 2001(e)(1) of the ARP Act.



The LEA will develop and make publicly available a Plan for the Safe Return to In-Person Instruction and Continuity of Services, hereinafter referred to as the LEA Health and Safety Plan, that complies with section 2001(i) of the ARP Act. The plan will be submitted to PDE, in a manner and form determined by PDE, no later than July 30, 2021.



The LEA's Health and Safety Plan will include (1) how the LEA will, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff; (2) how the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services; (3) how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC: (a) universal and correct wearing of masks; (b) modifying facilities to allow for physical distancing (e.g., use of cohorts/podding); (c) handwashing and respiratory etiquette; (d) cleaning and maintaining healthy facilities, including improving ventilation; (e) contact tracing in combination with isolation and quarantine, in collaboration with the State and local health departments; (f) diagnostic and screening testing; (g)

efforts to provide vaccinations to school communities; (h) appropriate accommodations for children with disabilities with respect to health and safety policies; and (i) coordination with state and local health officials.



The LEA will review its Health and Safety Plan at least every six months during the duration of the ARP ESSER grant period and make revisions as appropriate. When determining whether revisions are necessary, the LEA will take into consideration significant changes to CDC guidance on reopening schools and will seek public input and take public input into account.



The LEA's Health and Safety Plan will be made publicly available on the LEA website and must be written in a language that parents/caregivers can understand or be orally translated for parent/caregivers and must be provided in alternate format upon request by a parent/caregiver who is an individual with a disability.



The LEA will provide to PDE: (1) the URL(s) where the public can readily find data on school operating status; and (2) the URL(s) for the LEA websites where the public can find the LEA's Health and Safety plan as required under section 2001(i) of the ARP Act; and the LEA Plan for the Use of ARP ESSER Funds.

**Section: Narratives - LEA Health and Safety Plan Upload**

**LEA HEALTH AND SAFETY PLAN**

Please upload your LEA Health and Safety Plan below, and check the assurance indicating that you have completed your upload. Please name the file using your LEA name followed by Health and Safety Plan. example: "**LEA Name-Health and Safety Plan**"

**CHECK HERE** - to assure that you have successfully uploaded your LEA Health and Safety Plan.

**Section: Budget - Instruction Expenditures**

**BUDGET OVERVIEW**

**Budget**

\$34,972,618.00

**Allocation**

\$34,972,618.00

**Budget Over(Under) Allocation**

\$0.00

**INSTRUCTION EXPENDITURES**

Function	Object	Amount	Description
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	100 - Salaries	\$1,350,000.00	Summer Learning Achievement Model (SLAM) - Summer Staff Salaries
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	200 - Benefits	\$250,000.00	Summer Learning Achievement Model (SLAM) - Summer Staff Benefits
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	100 - Salaries	\$720,000.00	MTSS Specialists - Salaries
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	200 - Benefits	\$270,000.00	MTSS Specialists - Benefits
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$226,403.00	Illuminate Software - DnA and eduCLIMBER
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$150,000.00	PathBlazer Software

Function	Object	Amount	Description
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$242,000.00	Odysseware Software
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$225,000.00	IXL Software
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$25,000.00	Software - Acadience Reading
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$55,168.00	Learning A-Z Software
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$106,000.00	Math 180
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$60,500.00	Legends of Learning
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$90,745.00	Software - Reflex Math
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$274,489.00	ENCORE Classes - Student Supplies
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	300 - Purchased Professional and Technical Services	\$63,750.00	Pathways to Proficient Reading PD
1100 - REGULAR			



<b>Function</b>	<b>Object</b>	<b>Amount</b>	<b>Description</b>
PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$54,398.00	Agile Minds - Math Intervention -WP
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$216,825.00	Book Nook - Reading Supplement for After School Program
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	300 - Purchased Professional and Technical Services	\$4,000,000.00	District Professional Development
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	100 - Salaries	\$3,825,000.00	17 Bearcat Cyber Staff Salaries
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	200 - Benefits	\$1,275,000.00	17 Bearcat Cyber Staff Benefits
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$8,700,000.00	Student Technology - Laptops, Chargers, Ipads, Cases, Headphones
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$34,160.00	Software - iLit
		<b>\$22,214,438.00</b>	

**Section: Budget - Support and Non-Instructional Expenditures**

**BUDGET OVERVIEW**

**Budget**

\$34,972,618.00

**Allocation**

\$34,972,618.00

**Budget Over(Under) Allocation**

\$0.00

**NON-INSTRUCTIONAL EXPENDITURES**

Function	Object	Amount	Description
2800 - Central Support Services	600 - Supplies	\$120,000.00	HR Department - Frontline Enhanced
2100 - SUPPORT SERVICES – STUDENTS	100 - Salaries	\$165,000.00	WP Tech Support Staff Salary
2100 - SUPPORT SERVICES – STUDENTS	200 - Benefits	\$60,000.00	WP Tech Support Staff Benefits
2000 - SUPPORT SERVICES	100 - Salaries	\$844,900.00	1 Manager of Employee Benefits and Records, 2 Instructional Technology Coaches, 1 Supervisor of ELA Instruction, 1 Supervisor of Math Instruction, 1 Principal of Bearcat Cyber, 1 Pandemic Coordinator, 1 District Administrator of Instructional Technology, 1 Federal Programs Coordinator
			1 Manager of Employee Benefits and Records, 2 Instructional Technology Coaches, 1 Supervisor of ELA Instruction, 1

Function	Object	Amount	Description
2000 - SUPPORT SERVICES	200 - Benefits	\$370,780.00	Supervisor of Math Instruction, 1 Principal of Bearcat Cyber, 1 Pandemic Coordinator, 1 District Administrator of Instructional Technology, 1 Federal Programs Coordinator
2100 - SUPPORT SERVICES – STUDENTS	100 - Salaries	\$1,100,000.00	14 District Social Workers' Salaries
2100 - SUPPORT SERVICES – STUDENTS	200 - Benefits	\$545,000.00	14 District Social Workers' Benefits
2100 - SUPPORT SERVICES – STUDENTS	100 - Salaries	\$750,000.00	10 District Guidance Counselors' Salaries
2100 - SUPPORT SERVICES – STUDENTS	200 - Benefits	\$300,000.00	10 District Guidance Counselors' Benefits
2400 - Health Support Services	100 - Salaries	\$800,000.00	9 Nurses' Salaries
2400 - Health Support Services	200 - Benefits	\$225,000.00	9 Nurses' Benefits
2400 - Health Support Services	100 - Salaries	\$350,000.00	10 Nurse Aides' Salaries
2400 - Health Support Services	200 - Benefits	\$87,500.00	10 Nurse Aides' Benefits
2100 - SUPPORT SERVICES – STUDENTS	100 - Salaries	\$310,000.00	4 Math Master Instructional Advisors' Salaries
2100 - SUPPORT SERVICES – STUDENTS	200 - Benefits	\$165,000.00	4 Math Master Instructional Advisors' Benefits

<b>Function</b>	<b>Object</b>	<b>Amount</b>	<b>Description</b>
2700 - Student Transportation	300 - Purchased Professional and Technical Services	\$150,000.00	Student Transportation
2000 - SUPPORT SERVICES	300 - Purchased Professional and Technical Services	\$40,000.00	Translation and Interpreting Services
4000 - FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT SERVICES	300 - Purchased Professional and Technical Services	\$2,500,000.00	Windows/Doors at Devers and Goode, HVAC System Overhaul District Wide, and Fencing at Smalls Field
2600 - Operation and Maintenance	600 - Supplies	\$1,000,000.00	Air Filters, Mold Remediation
2400 - Health Support Services	600 - Supplies	\$625,000.00	PPE - Masks, Gloves, Etc.
2300 - SUPPORT SERVICES – ADMINISTRATION	600 - Supplies	\$2,250,000.00	District Staff Technology- Laptops, I pads, Chargers, Printers
		<b>\$12,758,180.00</b>	

**Section: Budget - Budget Summary**

**BUDGET SUMMARY**

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
1000 Instruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1100 REGULAR PROGRAMS – ELEMENTARY / SECONDARY	\$5,895,000.00	\$1,795,000.00	\$4,063,750.00	\$0.00	\$0.00	\$10,460,688.00	\$0.00	\$22,214,438.00
1200 SPECIAL PROGRAMS – ELEMENTARY / SECONDARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1300 CAREER AND TECHNICAL EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1400 Other Instructional Programs – Elementary / Secondary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1600 * ADULT EDUCATION PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1700 Higher Education Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1800 Pre-K	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES	\$844,900.00	\$370,780.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,255,680.00
2100 SUPPORT SERVICES – STUDENTS	\$2,325,000.00	\$1,070,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,395,000.00
2200 Staff Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2300 SUPPORT SERVICES –	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,250,000.00	\$0.00	\$2,250,000.00

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
<b>ADMINISTRATION</b>								
2400 Health Support Services	\$1,150,000.00	\$312,500.00	\$0.00	\$0.00	\$0.00	\$625,000.00	\$0.00	\$2,087,500.00
2500 Business Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2600 Operation and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00
2700 Student Transportation	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00
2800 Central Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120,000.00	\$0.00	\$120,000.00
3000 OPERATION OF NON-INSTRUCTIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100 Food Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3200 Student Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4000 FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT SERVICES	\$0.00	\$0.00	\$2,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500,000.00
	<b>\$10,214,900.00</b>	<b>\$3,548,280.00</b>	<b>\$6,753,750.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,455,688.00</b>	<b>\$0.00</b>	<b>\$34,972,618.00</b>
<b>Approved Indirect Cost/Operational Rate: 0.0000</b>								<b>\$0.00</b>
<b>Final</b>								<b>\$34,972,618.00</b>



**Section: Narratives - Capital Expenditures Detail**

**PA Department of Education**

Request for Prior Approval

Other Capital Expenditures/Improvements funded under ESSER

**1. LEA Name:**

York City School District

**2. AUN#:**

112-67-900-2

**3. LEA Contact Information**

	<b>Name</b>	<b>Job Title</b>	<b>Email</b>
<b>Superintendent/CEO</b>	Dr. Andrea Berry	Superintendent	berryand@ycs.k12.pa.us
<b>Contact Name</b>	Dr. Lori Bowman	Federal Grant Coordinator	bowmalor@ycs.k12.pa.us

The above LEA is requesting prior approval for the following project to be funded in full or in part from federal grant funds as permitted in ARP ESSER.

Facilities & Grounds Upgrade Examples:

- Repairing and improving school facilities to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs
- Improving indoor air quality, including installation of mechanical ventilation and/or advanced filtration systems and/or upgrading HVAC systems
- Undertaking the remediation of mold, lead, and other sources of poor indoor air quality
- Replacing windows to allow for improved intake of fresh air
- Upgrading facilities to comply with American Disabilities Act requirements
- Repairing or replacing roofing in certain circumstances
- Replacing plumbing to ensure safe drinking water
- Undertaking priority school facility repairs and improvements that will accelerate a safe return to in-person learning
- Creating outdoor classroom spaces and/or outdoor eating areas

**Type of Project: Other Capital Expenditures/Improvements**

4. Describe the proposed project that is requested to be funded in full or in part from federal



ESSER funds. (3000 characters)

The District is proposing to undertake school facility repairs and improvements that include fencing to encapsulate the property around the District's Small's Field property. This project is needed to ensure a safe and healthy environment which would also be part of an outdoor classroom area for learning and other school related activities. The fencing would also ensure a healthy and cleaner environment by preventing transient traffic and eliminating the opportunity for waste disposal from various sources.

5. Explain how the LEA has determined that the proposed project complies with the Cost Principles in 2 CFR Part 200, subpart E (e.g., the cost must be "necessary and reasonable" (2 CFR §§ 200.403-200.404)); (3000 characters)

The District has determined that the cost for this project is not exorbitant in relation to the needs of the District. In this manner it is necessary and reasonable. Additionally, the project will conform to any limitations or exclusions set forth by the ESSER award, be consistent with policies and procedures that apply uniformly to both federally-financed and other activities of the non-Federal entity and will be in line with generally accepted accounting principles (GAAP).

**Please note that the burden remains on grantees and subgrantees to maintain the appropriate documentation that supports the expenditure.**

6. Projected Costs by Funding Source (please note: obligation dates are included. Each project has an additional 90 days for liquidation):

	ARP Act (ESSER III – 9/30/2024)	State/Local Funds
<b>Total Cost</b>	105,000	15,000

**Section: Narratives - Assurances**

**Assurances - By reviewing and agreeing to the assurance statements below, the LEA is verifying that the approved projects**

7. This proposed project meets the overall purpose of the ARP Act program, which is “to prevent, prepare for, and respond to” COVID-19 as well as a specific allocable use of funds as outlined in the laws and/or guidance.

Yes

8. LEAs will comply with Davis-Bacon Act:

- Applicable to all federal contracts and subcontracts over \$2,000 for:
  - o construction
  - o alteration
  - o repairs
  - o painting/decorating
- Rule – must pay workers no less than the locally prevailing wage and fringe benefits for corresponding work in the area (Department of Labor)

Yes

9. If an LEA uses funds for HVAC systems, the US Education Department’s regulation at 34 CFR§75.616(c) requires the use of American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE) standards.

Yes

10. The LEA agrees it will comply with all other applicable federal laws and regulations.

Yes

**Section: Narratives - Capital Expenditures Detail**

**PA Department of Education**

Request for Prior Approval

Other Capital Expenditures/Improvements funded under ESSER

**1. LEA Name:**

York City School District

**2. AUN#:**

112-67-900-2

**3. LEA Contact Information**

	<b>Name</b>	<b>Job Title</b>	<b>Email</b>
<b>Superintendent/CEO</b>	Dr. Andrea Berry	Superintendent	berryand@ycs.k12.pa.us
<b>Contact Name</b>	Dr. Lori Bowman	Federal Grant Coordinator	bowmalor@ycs.k12.pa.us

The above LEA is requesting prior approval for the following project to be funded in full or in part from federal grant funds as permitted in ARP ESSER.

Facilities & Grounds Upgrade Examples:

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- Replacing windows to allow for improved intake of fresh air
- Upgrading facilities to comply with American Disabilities Act requirements
- Repairing or replacing roofing in certain circumstances
- Replacing plumbing to ensure safe drinking water
- Undertaking priority school facility repairs and improvements that will accelerate a safe return to in-person learning
- Creating outdoor classroom spaces and/or outdoor eating areas

**Type of Project: Other Capital Expenditures/Improvements**

4. Describe the proposed project that is requested to be funded in full or in part from federal

ESSER funds. (3000 characters)

The District is proposing to replace older doors and windows throughout the school building in order to provide sufficient clean air circulation and maintain the level of air pressure to promote full circulation. The newer doors and windows are expected to enforce the pressures needed to improve air quality and circulation, and additionally create secure points of entry to maintain a healthy environment. Devers Windows & Doors - \$450K Goode Windows & Doors - \$450K

5. Explain how the LEA has determined that the proposed project complies with the Cost Principles in 2 CFR Part 200, subpart E (e.g., the cost must be “necessary and reasonable” (2 CFR §§ 200.403-200.404)); (3000 characters)

The District has determined that the cost for this project is not exorbitant in relation to the needs of the District. In this manner it is necessary and reasonable. Additionally, the project will conform to any limitations or exclusions set forth by the ESSER award, be consistent with policies and procedures that apply uniformly to both federally-financed and other activities of the non-Federal entity and will be in line with generally accepted accounting principles (GAAP).

**Please note that the burden remains on grantees and subgrantees to maintain the appropriate documentation that supports the expenditure.**

6. Projected Costs by Funding Source (please note: obligation dates are included. Each project has an additional 90 days for liquidation):

	ARP Act (ESSER III – 9/30/2024)	State/Local Funds
<b>Total Cost</b>	900,000	0

**Section: Narratives - Assurances**

**Assurances - By reviewing and agreeing to the assurance statements below, the LEA is verifying that the approved projects**

7. This proposed project meets the overall purpose of the ARP Act program, which is “to prevent, prepare for, and respond to” COVID-19 as well as a specific allocable use of funds as outlined in the laws and/or guidance.

Yes

8. LEAs will comply with Davis-Bacon Act:

- Applicable to all federal contracts and subcontracts over \$2,000 for:
  - o construction
  - o alteration
  - o repairs
  - o painting/decorating
- Rule – must pay workers no less than the locally prevailing wage and fringe benefits for corresponding work in the area (Department of Labor)

Yes

9. If an LEA uses funds for HVAC systems, the US Education Department’s regulation at 34 CFR§75.616(c) requires the use of American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE) standards.

Yes

10. The LEA agrees it will comply with all other applicable federal laws and regulations.

Yes

**Section: Narratives - Capital Expenditures Detail**

**PA Department of Education**

Request for Prior Approval

Other Capital Expenditures/Improvements funded under ESSER

**1. LEA Name:**

York City School District

**2. AUN#:**

112-67-900-2

**3. LEA Contact Information**

	<b>Name</b>	<b>Job Title</b>	<b>Email</b>
<b>Superintendent/CEO</b>	Dr. Andrea Berry	Superintendent	berryand@ycs.k12.pa.us
<b>Contact Name</b>	Dr/. Lori Bowman	Federal Grants Coordinator	bowmalor@ycs.k12.pa.us

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- Improving indoor air quality, including installation of mechanical ventilation and/or advanced filtration systems and/or upgrading HVAC systems
- Undertaking the remediation of mold, lead, and other sources of poor indoor air quality
- Replacing windows to allow for improved intake of fresh air
- Upgrading facilities to comply with American Disabilities Act requirements
- Repairing or replacing roofing in certain circumstances
- Replacing plumbing to ensure safe drinking water
- Undertaking priority school facility repairs and improvements that will accelerate a safe return to in-person learning
- Creating outdoor classroom spaces and/or outdoor eating areas

**Type of Project: Other Capital Expenditures/Improvements**

4. Describe the proposed project that is requested to be funded in full or in part from federal

ESSER funds. (3000 characters)

In Ventilation Air: Dedicated outdoor air units will be utilized to deliver fresh air directly to active chilled beams located in all spaces. The ventilation air will be dehumidified to account for the latent capacity of the outdoor air and internal loads, then reheated to neutral air temperature (approximately 60°F) and supplied to each space. All spaces, supplied with ventilation air, shall return the air back to the units via a fully ducted return. Two pipe active chilled beams are expected to provide heating and cooling to all spaces. Miscellaneous Systems may include the following: Mechanical equipment & electric rooms: These spaces shall be provided with unit heaters for heating. Thermostatically controlled exhaust fans shall be provided for ventilation. Toilet rooms: All toilet exhaust shall be ducted back to the packaged energy recovery units associated with the air handling units serving the floor. Tech Closets: Spaces will be air conditioned via split wall mounted AC units. Condensing units will be located on the roof or at grade. Condensing units will be located on the roof. Janitors Closets: These spaces shall be continuously exhausted. Vestibules and Stairs: All vestibule and stairs will be heated and cooled. District Wide – HVAC Control Upgrade - \$220K Davis HVAC Overhaul - \$150K Devers HVAC Overhaul - \$150K Ferguson HVAC Overhaul - \$150K Goode HVAC Overhaul - \$150K Hanna Penn HVAC Overhaul - \$175K Jackson HVAC Overhaul - \$150K Smith HVAC Overhaul - \$175K Wm Penn HVAC Overhaul - \$175K

5. Explain how the LEA has determined that the proposed project complies with the Cost Principles in 2 CFR Part 200, subpart E (e.g., the cost must be “necessary and reasonable” (2 CFR §§ 200.403-200.404)); (3000 characters)

The District has determined that the cost for this project is not exorbitant in relation to the needs of the District. In this manner it is necessary and reasonable. Additionally, the project will conform to any limitations or exclusions set forth by the ESSER award, be consistent with policies and procedures that apply uniformly to both federally-financed and other activities of the non-Federal entity and will be in line with generally accepted accounting principles (GAAP).

**Please note that the burden remains on grantees and subgrantees to maintain the appropriate documentation that supports the expenditure.**

6. Projected Costs by Funding Source (please note: obligation dates are included. Each project has an additional 90 days for liquidation):

	ARP Act (ESSER III – 9/30/2024)	State/Local Funds
<b>Total Cost</b>	1,495,000	0

**Section: Narratives - Assurances**

**Assurances - By reviewing and agreeing to the assurance statements below, the LEA is verifying that the approved projects**

7. This proposed project meets the overall purpose of the ARP Act program, which is “to prevent, prepare for, and respond to” COVID-19 as well as a specific allocable use of funds as outlined in the laws and/or guidance.

Yes

8. LEAs will comply with Davis-Bacon Act:

- Applicable to all federal contracts and subcontracts over \$2,000 for:
  - o construction
  - o alteration
  - o repairs
  - o painting/decorating
- Rule – must pay workers no less than the locally prevailing wage and fringe benefits for corresponding work in the area (Department of Labor)

Yes

9. If an LEA uses funds for HVAC systems, the US Education Department’s regulation at 34 CFR§75.616(c) requires the use of American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE) standards.

Yes

10. The LEA agrees it will comply with all other applicable federal laws and regulations.

Yes



## **Payment Terms, Responsibilities and Contact Information**

1. **PROJECT OFFICER:** The person designated to act for the Commonwealth in managing this contract is:

Susan McCrone

smccrone@pa.gov

717-783-2193

2. **TERMS OF PAYMENT:**

- a. All grants are placed on a system of scheduled payments to provide operating funds during the period of the Agreement. Monthly payments are determined by dividing the approved amount by the number of months during the term of the Agreement. Payments will be initiated by the Comptroller's Office after arrival of each fully executed Agreement.
- b. Grantee shall implement a cash management system that will ensure that only the minimum amount of cash required to effectively operate the program is requested and/or kept on hand. Failure to implement and maintain such a system can result in the Grantee being suspended until an adequate cash management system has been implemented.
- c. During the life of this Agreement, unless otherwise provided in Program Guidelines, Grantee shall submit the following financial reports to the Comptroller's Office or the Department:
  1. Reconciliation of Cash on Hand Quarterly Report PDE Form No. 2030, and
  2. Final Expenditure Report.
- d. Grantee will conform to all policies and guidelines cited in the Department's individual program Policies and Procedures and/or instructions associated with the Reconciliation of Cash on Hand Quarterly Report, and Final Expenditure Report concerning the financial reports described in Paragraph 2(c), above.
- e. The Department reserves the right to disapprove any expenditures by the Grantee that are not in accordance with this Agreement.

3. **REPORTING:**

Grantee shall submit any required program and or fiscal reports that are designated by the Department and/or federal awarding agencies for the purpose of determining program outcomes and compliance. Due dates and reporting requirements will be announced by the Department.

Any unexpended funds remaining at the end of the grant period must be returned to the Department of Education.

4. **FUNDING LEVEL: THE TOTAL COST TO THE COMMONWEALTH UNDER THIS AGREEMENT SHALL NOT EXCEED THE AMOUNT SET FORTH IN THE AGREEMENT.**

Payment of that amount is contingent upon the availability of Program funds and appropriations sufficient to pay the total costs. Any funds provided to the Grantee under this Agreement may only be used in accordance with this Agreement.

- a. **FUNDING INCREASE** – If the Commonwealth determines that additional Federal or State program funds are available for use under this Agreement, the Commonwealth may at its sole discretion increase the approved program cost. Such increases will be made in accordance with paragraph 5 (“Funding Adjustments”).

- b. **DECREASE** – The Commonwealth reserves the right, at its sole discretion, to reduce the total cost of this Agreement when the Federal or State funds appropriated by the U.S. Congress and/or State Legislature are less than anticipated by the Commonwealth after Execution of this Agreement hereunder; **or** the funds appropriated are later unavailable due to a reduction or reservation in the appropriation. Such decreases will be made in accordance with paragraph 5 (“Funding Adjustments”).
- c. **UNEXPENDED FUNDS** – Grantee understands and agrees that funds which remain unexpended at the end of the term of the Agreement or upon termination of the Agreement shall be returned to the Commonwealth within sixty (60) days of the project’s ending date or termination date along with the submission of the Final Completion Report and/or Final Expenditure Report, depending on the applicable program requirements.
- d. **WITHHOLDING OF FUNDING** – Without limitation of any other remedies to which it is entitled hereunder or at law, the Commonwealth shall have the right to withhold the funding granted under this Agreement, in whole or in part, for any of the following reasons, without limitation:
  - 1. failure of Grantee to fulfill in a timely and proper manner its obligations hereunder;
  - 2. violation of laws, regulations or policies applicable to the grant or to the implementation of the project funded under this Agreement; and
  - 3. misuse of funds, mismanagement, criminal activity or malfeasance in the implementation of this Agreement.

## 5. FUNDING ADJUSTMENTS:

Funding Adjustments may be made for the following reasons and in the following manner:

- a. **Funding Increase:**
  - 1. The Commonwealth shall notify the Grantee in writing of any funding increases under this Agreement.
  - 2. Upon receipt of this notice the Grantee shall revise and submit to the Commonwealth a revised Program Summary Budget and if necessary, any revised pages of the Narrative which shall reflect the increase of funds.
  - 3. Funding increases will take effect upon Commonwealth’s receipt and approval of the revised documents, which shall be incorporated in and made part of this Agreement.
- b. **Funding Decrease:**
  - 1. The Commonwealth shall notify the Grantee in writing of any funding decreases.
  - 2. Funding decreases will be effective upon receipt by the Grantee of the Commonwealth's funding decrease notice.
  - 3. Funding decrease notices shall be incorporated in and made part of this Agreement.
- c. **Transfer of Funds Among Cost Categories and/or Object Codes:**

Any transfer of funds among cost functions and/or object codes must be made consistent with the applicable Program Guidelines.